



Petra Learning LLC

Educational Solutions

Auditing Techniques

1. IA Methodology – Strategy and Execution
2. Integrated Auditing – Fundamentals
3. Integrated Auditing – Advanced Concepts
4. Assessing Risk Functions
5. Operational Reviews and Special Projects

Accounting

1. Current Event Updates
2. Accounting Fundamentals for Entrepreneurs

Basic Leadership Skills

1. Planning and Analysis
2. Effective Delegation
3. Leading Teams
4. Critical Thinking / Problem Solving
5. Understanding Business Processes
6. Addressing Your Fraud Risk
7. Making Interviews Count
8. Identifying Problems in Processes
9. Understanding Your Controls
10. Effective Time Management
11. Conflict Management
12. Performance Management
13. Change Management
14. Process Improvement Techniques
15. Project Management

Communications

1. Structured Written Communications
2. Structured Presentations
3. Developing Emotional Intelligence

Small Department Leadership

1. Effective People Models
2. Effective Time Allocation



Integrated Operations

1. Human Resource Processes
2. Strategic Planning
3. Enterprise Risk Assessment
4. Information Technology
5. Treasury
6. Internal Audit as Value Provider and Change Leader

TRAINING WITH RESULTS

Committed to developing the skills of professionals to tackle the challenges of today and tomorrow

If you're looking for high quality and personal service at an affordable price, you've come to the right place. At Petra, we believe that learning should be the spark for transformation.

At Petra Learning LLC, our training solutions are designed to meet the needs of today's business professional. From 1/2 day to 3-day training camps, our product offerings are flexible enough to meet your training needs. Plus, our consulting services can help you design internal training programs, perform needs analysis, and more.